



**EL DORADO COUNTY
SUPERIOR COURT OF CALIFORNIA
COUNTY OF EL DORADO
ADR/CASE MANAGEMENT DEPARTMENT
495 Main Street
Placerville, California 95667**

Reply to: Laureen Lee Shuttleworth, ADR Administrator

Voice: (530) 621-6462
Fax: (530) 622-9774

MEMORANDUM

TO: Attorney
FROM: Laureen Lee Shuttleworth, ADR Administrator
DATE: April 15, 2010
RE: Settlement Attorney Service

The El Dorado County Superior Court needs your expertise and services as a volunteer settlement attorney. The success and support of the El Dorado County ADR/Case Management Program continues to be outstanding! As the population in El Dorado County increases, so does the incoming civil caseload. Experienced attorneys in El Dorado, Sacramento, Placer, Reno and other outlying Counties are needed to conduct Dispute Resolution Conferences for all civil cases except civil petitions, juvenile proceedings, family law proceedings, probate, guardianship and conservatorship proceedings, and unlawful detainer cases. The Court relies upon your experience, expertise, and donation of your valuable time. As cases settle during the Dispute Resolution Conference process, courtroom availability increases.

Volunteer settlement attorney recruitment is an *important* “ongoing necessity” for the success of the ADR/Case Management Program. A number of attorneys previously on the ADR panels have rescinded their appointments due to their upcoming trial calendars, busy schedules, or moving out of the area. The more volunteers that the Court has on the ADR panels, the less often each individual is assigned to conduct Dispute Resolution Conferences during the year, and the likelihood of volunteer burnout decreases. Your help is needed.

An Application for Appointment is attached to this memo. Please complete and return the Application if you have not done so already, or if you have rescinded your appointment. It would be very much appreciated if you would distribute the Application to all attorneys in your offices and to attorneys in other law offices.

Please refer to El Dorado County Superior Court Local Rules 7.12.00, et seq..

You may access the Court's website at www.eldoradocourt.org, click on Local Forms to view or print the following:

- 1) Notice to Litigant – Civil Trial Delay Reduction and Alternative Dispute Resolution Required Procedures and Time Lines
- 2) Notice to Litigants - Dispute Resolution Conferences Required Procedures and Time Lines
- 3) Notice to Litigants – Mandatory Settlement and Readiness Conference Required Procedures and Time Lines
- 4) Trial Readiness Checklist
- 5) Dispute Resolution Conference Report
- 6) Stipulation of Parties to Settlement Attorney

cc: Suzanne N. Kingsbury, Presiding Judge
Judge Daniel B. Proud
Stephen B.R. Keller, Case Management Attorney
