

# Application to Serve as Voluntary Settlement Attorney

---

## SUPERIOR COURT OF CALIFORNIA COUNTY OF EL DORADO

Please return completed Application to: El Dorado Superior Court  
Laureen Lee Shuttleworth  
3321 Cameron Park Drive  
Cameron Park, CA 95682

### 1. Contact Information

- a. Name: \_\_\_\_\_ b. California State Bar number:
- c. Business address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Mailing address (if different): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- d. E-mail: \_\_\_\_\_
- e. Telephones:  
Daytime: \_\_\_\_\_ Evening: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell (optional): \_\_\_\_\_

### 2. Areas of Interest

- a. I am willing to serve as a settlement attorney in the following areas:
1. \_\_\_ Personal Injury Actions; Represent plaintiff \_\_\_ Represent defendant \_\_\_
  2. \_\_\_ Other civil actions
- b. I am willing to serve in the South Lake Tahoe area: Yes \_\_\_ No \_\_\_

### 3. Professional and Personal Qualifications

- a. Date of admission to the State Bar of California: \_\_\_\_\_ Years of active membership: \_\_\_\_\_
- b.  I am also admitted to practice law in the states listed below:  
State: \_\_\_\_\_ Date admitted: \_\_\_\_\_ Bar No: \_\_\_\_\_ Years of active membership: \_\_\_\_\_  
State: \_\_\_\_\_ Date admitted: \_\_\_\_\_ Bar No: \_\_\_\_\_ Years of active membership: \_\_\_\_\_

### 4. Training/Experience

The California Department of Consumer Affairs Dispute Resolution Programs Act Regulations, Section 3622, requires minimum training or experience. Please provide verification of required training or experience as indicated in either 4a or 4b below:

- a. Orientation and training requirement: A minimum of 25 hours of classroom and practical training. Please provide written verification of the dates and times at which the training was attended and completed.

\_\_\_\_\_  
\_\_\_\_\_

b. Experience alternative: Any neutral person who has received training which complies substantially with these Regulations, or who has had at least 25 hours of dispute resolution experience prior to his or her provision of dispute resolution services, shall be deemed to have met the orientation and training requirements mandated by these Regulations. Prior training or experience must be verified by the program or organization through which it was rendered. For verification of experience, list case names, docket numbers and counties where service provided.

\_\_\_\_\_

\_\_\_\_\_

- 5. I understand and acknowledge that the selection and appointment of a voluntary settlement attorney is solely at the discretion of the court for the purpose of assisting the public and does not constitute an employment relationship.
- 6. I am aware of and will comply with all provisions of the Code of Judicial Ethics and the California Rules of Court concerning voluntary temporary judges/settlement attorneys.

I declare under penalty of perjury under the laws of the State of California that the foregoing, including statements made in all attachments, is true and correct. I understand that any misstatement or omission of material fact may disqualify me from serving as a voluntary settlement attorney in this court.

Date: \_\_\_\_\_

(TYPE OF PRINT NAME OF APPLICANT)

▶ \_\_\_\_\_

(SIGNATURE OF APPLICANT)

\*\*\*\*\*

**Approved**       **Not Approved**       **Voluntary Settlement Attorney**

By the Honorable, \_\_\_\_\_, Judge      On \_\_\_\_\_ (date)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**OATH OF OFFICE AND CERTIFICATION BY VOLUNTARY SETTLEMENT ATTORNEY**

**OATH OF OFFICE**

I, the undersigned, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Voluntary Settlement Attorney

**CERTIFICATION BY VOLUNTARY SETTLEMENT ATTORNEY**

I, the undersigned, certify that I am aware of and will comply with applicable provisions of Cannon 6 of the California Code of Judicial Ethics and the California Rules of Court.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Voluntary Settlement Attorney

**ORDER OF APPOINTMENT**

The Court, noting the Oath of Office and Certification by Voluntary Settlement Attorney set forth above, duly executed and good cause, therefore appearing:

**IT IS HEREBY ORDERED** that \_\_\_\_\_  
be and he/she hereby is appointed Voluntary Settlement Attorney. This order shall remain in effect until revoked.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Judge of the Superior Court